

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 4/25/2013

Action Requested By:
Public Works

Agenda Item Type
Resolution

Subject Matter:

Modification No. 1 to Agreement with Johnson & Associates Consulting Engineers, L.L.C.

Exact Wording for the Agenda:

Resolution authorizing the Mayor to modify the agreement with Johnson & Associates Consulting Engineers, L.L.C. for Engineering Design & Construction Administration Services for Carmichael Park, Project No. 65-12-DM25, by Modification No. 1

12-554

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

This modification is for continued support services consisting of inspection report services for NPDES permitting and inspections at Carmichael Park for a total modification amount of \$7,485.00. Account No. 23-7300-0308-8205

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: *[Signature]*

Date: 4.10.2013

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: **Engineering**

Council Meeting Date: **4/25/2013**

Department Contact: **Terry Hatfield**

Phone # **256-883-3944**

Contract or Agreement: **Modification No. 1**

Document Name: **J&A-Carmichael Park-Project No. 65-12-DM25**

City Obligation Amount: **\$7,485.00**

Total Project Budget: **\$31,060.00**

Uncommitted Account Balance: **0**

Account Number: **23-7300-0308-8205**

Procurement Agreements

Not Applicable

Not Applicable

Grant-Funded Agreements

Not
Applicable

Grant Name:

Department	Signature	Date
1) Originating	<i>Terry Hatfield</i>	<i>4-10-2013</i>
2) Legal	<i>Dan Gates</i>	<i>4-10-2013</i>
3) Finance	<i>[Signature]</i>	<i>4/11/2013</i>
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO. 13-

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the Mayor be, and is hereby authorized, in Huntsville, Alabama, on behalf of the City of Huntsville, a municipal corporation in the State of Alabama to enter into Modification No. 1 to the Agreement with Johnson & Associates Consulting Engineers, L.L.C., adopted and approved on the 28th day of June, 2012, by the City Council of the City of Huntsville, Alabama by Resolution No. 12-554, as attached hereto.

BE IT FURTHER RESOLVED that the total contract amount be and hereby is modified from TWENTY-THREE THOUSAND FIVE HUNDRED SEVENTY-FIVE AND NO/100 DOLLARS (\$23,575.00) to THIRTY-ONE THOUSAND SIXTY AND NO/100 DOLLARS (\$31,060.00), including this Modification No. 1, an increase of SEVEN THOUSAND FOUR HUNDRED EIGHTY-FIVE AND NO/100 DOLLARS (\$7,485.00). Agreement is substantially in words and figures similar to that document attached hereto and identified as "Modification No. 1 to Agreement between City of Huntsville and Johnson & Associates Consulting Engineers, L.L.C. for Engineering Design & Construction Administration Services for Carmichael Park, Project No. 65-12-DM25, as adopted by Resolution No. 12-554 of June 28, 2012" consisting of a total of three (3) pages plus two (2) additional pages consisting of Attachment "A", and the date of April 25, 2013, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, and an executed copy of said document being permanently kept on file in the Office of the City Clerk of the City of Huntsville, Alabama.

ADOPTED this the 25th day of April, 2013.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the 25th day of April, 2013.

Mayor of the City of Huntsville,
Alabama

STATE OF ALABAMA)
COUNTY OF MADISON)

Modification No. 1 to Agreement between
the City of Huntsville and Johnson &
Associates Consulting Engineers, L.L.C. for
Engineering Design & Construction
Administration Services for Carmichael
Park, Project No. 65-12-DM25, as adopted
by Resolution No. 12-554 of June 28, 2012

THIS IS MODIFICATION NO. 1 TO AN AGREEMENT entered in on the 28th day of June, 2012, in the amount of TWENTY-THREE THOUSAND FIVE HUNDRED SEVENTY-FIVE AND NO/100 DOLLARS (\$23,575.00). The original Agreement is hereby amended by Modification No. 1 dated April 25, 2013, in the amount of SEVEN THOUSAND FOUR HUNDRED EIGHTY-FIVE AND NO/100 DOLLARS (\$7,485.00), for a total revised contract amount of THIRTY-ONE THOUSAND SIXTY AND NO/100 DOLLARS (\$31,060.00), by and between the CITY OF HUNTSVILLE, ALABAMA, a municipal corporation in the State of Alabama (OWNER) and JOHNSON & ASSOCIATES CONSULTING ENGINEERS, L.L.C., (ENGINEER).

WITNESSETH

WHEREAS, the firm identified as the ENGINEER to the Agreement dated June 28, 2012, has proposed a change, identified as Attachment "A" to the Original Agreement. This modification delineates a change to provide continued support services consisting of inspection report services for NPDES permitting and inspections at Carmichael Park..

WHEREAS, the OWNER desires that the contract drawings be altered to be consistent with Attachment "A" hereto.

NOW THEREFORE, in consideration of the mutual covenants set forth herein, the OWNER and the ENGINEER agree to the following modifications to the agreement:

1. Johnson & Associates Consulting Engineers, L.L.C., will provide for continued support services at a time and materials cost not to exceed SEVEN THOUSAND FOUR HUNDRED EIGHTY-FIVE AND NO/100 DOLLARS (\$7,485.00).

President of the City Council of the City of
Huntsville, AL
Date: _____ April 25, 2013

2. Item #1 shall be performed in accordance with the original agreement dated June 28, 2012, and approved by the City Council by Resolution No. 12-554, and as described in the letter from Stephen Walker to Terry Hatfield, dated March 27, 2013, shown as Attachment "A".
3. The terms of this contract modification and the execution thereof is not in any way to be viewed as a waiver on the part of the Owner of any of its rights pursuant to the Contract.
4. All other terms and conditions remain unchanged.

IN WITNESS WHEREOF, the parties have entered their hands and seals and attest to the same with the signature of the Mayor being the official act of the said municipality in accordance with his duly constituted authority.

THE CITY OF HUNTSVILLE, ALABAMA,
a municipal corporation

By: _____
Tommy Battle
Its Mayor

ATTEST:

Charles E. Hagood
City Clerk-Treasurer

STATE OF ALABAMA)
COUNTY OF MADISON)

I, the undersigned, a notary public in and for said County, in said State, hereby certify that Tommy Battle and Charles E. Hagood, whose names as Mayor and City Clerk-Treasurer of the City of Huntsville, a municipal corporation, are signed to the foregoing instrument, and who are known to me, acknowledged before me on this day that, being informed of the contents of the instrument, they, in their capacity as such officers, executed the same with full authority for and as the act of said corporation on the day the same bears day.

GIVEN under my hand and official seal this the _____ day of _____, 2013.

Notary Public
My Commission Expires: _____

ENGINEER: JOHNSON & ASSOCIATES
CONSULTING ENGINEERS, L.L.C.

By: _____

Stephen L. Walker

ATTEST:

Carmen J. Jones

STATE OF ALABAMA)
COUNTY OF MADISON)

I, the undersigned, a notary public in and for said County, in said State, hereby certify that Stephen L. Walker, as Member, is signed to the foregoing instrument, and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he, in his capacity as such officer, executed the same with full authority for and as the act of said Corporation on the day the same bears day.

GIVEN under my hand and official seal this the 11th day of April, 2013.

Mary Jo Hollingsworth

Notary Public

My Commission Expires: 3/28/15

ATTACHMENT "A"



March 27, 2013

Mr. Terry Hatfield
Public Works Services Department
City of Huntsville
Huntsville, AL 35804-0308

RE: **Proposal for Engineering Services: NPDES Permitting and Inspections**
Carmichael Park

Dear Mr. Hatfield:

Johnson & Associates, Inc. (hereinafter referred to as Consultant) is pleased to provide Engineering and Inspection support services for **NPDES Permitting and Inspections** for the Carmichael Park ('project').

Scope of Services

Project Scope includes the management and service of General Permit Number ALR109647 (NPDES permit) administered by ADEM for construction activities resulting in land disturbance activities. Because the project site does not discharge into a priority water of the state, as defined by ADEM, the CBMPP does not require ADEM approval. However, the approved Permit and the CBMPP must be kept current and on-site throughout the duration of the project construction for ADEM review and inspection.

Additionally, J&A will conduct Site Inspections throughout the construction duration to ensure compliance with the CBMPP and the approved Erosion and Sediment Control Plan. The inspections will be performed monthly and after each rainfall event of 0.75 inches or greater in any 24-hour period. These site inspections and follow-up reports will be conducted by our Qualified Credentialed Professional (QCP). Our proposal is based on a one year construction duration, and average of 1.5 inspections per month during this period as well as the possibility of responding to any ADEM warnings. Our efforts will be coordinated with the Public Works office and other City departments as needed.


GENERAL REQUIREMENTS:

1. The Scope does not include payment of any permit fees required to regulatory agencies.
2. The terms of this agreement will remain in effect for 1 year from authorization to proceed.
3. The proposed fee is based on our understanding of the project requirements and the project duration of one year. Any change to the project scope or duration may result in adjustments to the fee proposal.
4. The Consultant shall bill the City for all work outlined in the **Scope of Services** according to the following terms: An hourly fee not to exceed \$7,485.00. All work will be billed monthly based on the hourly and unit rates outlined in the attached Standard Schedule of Hourly Fees.

Thank you for this opportunity to provide services for the City of Huntsville. If you have any questions or comments, please feel free to contact me.

Sincerely,
Johnson & Associates, LLC


Stephen L. Walker, PE
Member

 3/27/13

1218 Church Street • Huntsville, AL 35801 (256) 533-7331
8 Commerce St., Ste. 900 • Montgomery, AL 36104 (334) 262-7333
1551 N. College Street • Auburn, AL 36830 (334) 466-8956

STANDARD SCHEDULE OF HOURLY FEES

Johnson and Associates

Effective: Oct. 1, 2012 to Sept. 30 2013

PERSONNEL DESCRIPTION		HOURLY AMOUNT (\$ Range)
Surveying & Engineering:		
Surveyor I	Survey Technician (Rodman)	\$40
Surveyor II	Survey Technician (Instrumentman)	\$55
Surveyor III	Junior Party Chief	\$70
Surveyor IV	Survey CAD Technician	\$75
Surveyor V	Senior Party Chief	\$85
Surveyor VI	Survey Manager	\$125
Surveyor VII	Principal Surveyor	\$145

Engineer I	Engineering Student/Part-Time Intern	\$55
Engineer II	Entry-Level Engineering Intern	\$65
Engineer III	Design Engineering Intern	\$75
Engineer IV	Project Design Engineer	\$85
Engineer V	Project Design Engineer	\$100
Engineer VI	Senior Project Engineer	\$115
Engineer VII	Senior Managing Engineer/Project Manager	\$130
Engineer VIII	Principal Engineer	\$145

Technical & Inspection:		
Technician I	Entry-Level CAD Technician Intern	\$50
Technician II	Junior Engineering CAD Technician	\$60
Technician III	Engineering CAD Technician	\$70
Technician IV	Engineering CAD Technician	\$75
Technician V	Senior Engineering CAD Technician	\$80

Inspector I	Periodic Observation/Junior Inspector	\$80 - \$100
Inspector II	Resident Inspection/Junior Inspector	\$70 - \$90
Inspector III	Periodic Observation/Senior Inspector	\$115
Inspector IV	Resident Inspection/Senior Inspector	\$105

Administrative / Secretarial	\$50
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Survey Crew:	
Two-Man Survey Crew	\$135
Three-Man Survey Crew	\$175
Four-Man Survey Crew	\$215

Subcontract Services	Cost Plus 10% 5%
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Direct Expenses	Cost Plus 10% 5%
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These rates will remain in effect through the duration of the contract